



THE BUSINESS  
INFORMATION SYSTEM



For official use									

**START-UP NOTIFICATION**  
**Private trader / Self-employed,**  
**Agricultural or forestry operator**

**Y3** This form is for having your enterprise entered in the Trade Register, VAT Register, Prepayment Register and Employer Register. Please note that this form will be publicly available.

Please, send the completed form to: PRH - Verohallinto, Yritystietojärjestelmä, PL 2000, 00231 HELSINKI

<b>Name of business (registration priority of the names will follow the same order as you use below)</b>	
Company Name (treated as a suggested name until the Trade Register has approved it)	
Alternative Company Name 2	Alternative Company Name 3
<b>Requesting registration in The Trade Register (complete pp. 3–4 to give details to the Tax Administration)</b>	
<input type="checkbox"/> The Trade Register (enclose receipt proving you paid the fee)	

<b>Trade register: Accelerated processing request (does not apply to changes of addresses and contact details).</b> We normally process the completed application forms on a first come, first served basis. Exceptions can only be made for a valid reason. Requests for accelerated processing cannot always be granted.
<input type="checkbox"/> Tick this box if you are asking for registration by a desired date. Note: enclose a separate letter to give your reasons for this.

<b>Domicile</b>	
Municipality (in Finland)	Country of residence (if not Finland)

<b>Other company names (fill in if needed)</b>	
Parallel names (translations of the company name into foreign languages)	
Auxiliary Company name	Description of activities under this auxiliary company name
Auxiliary Company name	Description of activities under this auxiliary company name

<b>Personal details (Complete the Personal Data Form)</b>			
Name (last name, first names)	Date of birth (dd.mm.yyyy)	Language	Citizenship (if not Finnish)
		<input type="checkbox"/> Finnish <input type="checkbox"/> Swedish	

<b>Address information for public use (postal or street address is mandatory)</b>						
Postal address (street or road)	Building no	Entrance no	Apartment no	PO Box no	Postal code	Town or City
Street address (street or road)	Building no	Entrance no	Apartment no		Postal code	Town or City
e-mail	Telephone	Website				

<b>Accounting period</b>			
Start date of business	dd.mm.yyyy	End date of the first accounting period (max. 18 months)	dd.mm.yyyy

The next accounting period (length = one year) starts automatically after the first.

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<input type="checkbox"/> The company is to continue the trade or business of the previous company (e.g. a private trader becomes a limited partnership), see instructions. Complete the Personal Data Form.	
Name of the previous company	Business ID

<b>Sector of business to be declared to the Trade Register</b> (Give a written description)

<b>Main sector (line of business) to be declared to Tax Administration</b> (five-digit TOL 2008 code. For more information, visit website of Statistics Finland.)						
<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>						

<b>Enclosure for the Tax Administration</b>
<input type="checkbox"/> 6206e Registration of a foreign enterprise

<b>Additional information.</b> Do not enter here any details that you do not want to be public, such as personal identity codes or health details.

<b>Name of contact person</b>	
Please indicate the person providing further information about the notification. If the person works for a law firm or an accounting firm, also indicate the name of the company or organisation. <b>Declare the contact details of the person providing further information using a personal data form.</b> The contact details of the person providing further information are not public in notifications that become pending as of 1 January 2025.	
Name of person	Name of company or organisation

<b>Date and signature</b>	
Add the date and the printed name of the signer of the notification. Print out the form and sign it by hand. See the form filling instructions for more detailed instructions for signing.	
Date	Signature and printed name

Privacy statement: You will find more information about the processing of personal data at ytj.fi and on the websites of the PRH and the Finnish Tax Administration.

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**Y3****INFORMATION FOR THE TAX ADMINISTRATION**

<b>Postal address to be given to the Tax Administration use only</b> (unless it is the same as on Page 1)						
Postal address (street or road)	Building no	Entrance no	Apartment no	PO Box no	Postal code	Town or City

<b>Registration for VAT</b>	as of (dd.mm.yyyy)	<b>Exclusion from VAT</b> (please attach a statement of the grounds)	as of (dd.mm.yyyy)
<input type="checkbox"/> Trade or business <input type="checkbox"/> Purchases; withdrawal of goods for own use <input type="checkbox"/> Notification obligation for sales of services in the EU <input type="checkbox"/> Primary producer <input type="checkbox"/> The sale of art object (§79 c, VAT Act)		Justification that the company does not consider itself liable for VAT <input type="checkbox"/> Small-scale business (§3, VAT Act, €20,000) <input type="checkbox"/> Healthcare services (§34, VAT Act) <input type="checkbox"/> Social services (§37, VAT Act) <input type="checkbox"/> Instructor services (§39, VAT Act) <input type="checkbox"/> Financial and insurance services (§41, §44, VAT Act) <input type="checkbox"/> Fees to performing artist or royalties (§45, VAT Act) <input type="checkbox"/> Real property right (§27, VAT Act) <input type="checkbox"/> Other non-VAT operations, please specify:	
<b>VAT taxpayer status is requested</b>	as of (dd.mm.yyyy)		
<input type="checkbox"/> For the transfer of rights to use immovable property (under §12 and §30, VAT Act. Rental contract – or other account of the rental property and tenant – must be enclosed.) <input type="checkbox"/> Small-scale business operator (§3, VAT Act, €20,000) <input type="checkbox"/> For intra-Community acquisitions (§26 f, VAT Act) <input type="checkbox"/> Primary producer <input type="checkbox"/> Art object producer (§79 c, VAT Act)			

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<input type="checkbox"/> Tick this box if spouses engage in business together	Signature and printed name of spouse

<b>Agricultural or forestry operator</b> If you bought a farm or forest this year, enter the date of purchase. Enclose copy of transfer of title, deed of purchase, deed of gift.	dd.mm.yyyy

<b>Requesting entry in the Prepayment Register</b> (§25, Prepayment Act) (Earliest possible date of registration is the date of arrival of the completed form.)	as of (dd.mm.yyyy)
<b>Registering as an employer paying wages on a regular basis</b>	as of (dd.mm.yyyy)



Y3

**Tax period of self assessed taxes**

If turnover (=sales) does not exceed €100,000 a year, you have the option to report and pay VAT in quarter-year periods. Then you can pay withholding, employer's social security and source tax once every quarter. If turnover is €30,000 or less, you can file and pay VAT once a year, and other self-assessed taxes once every quarter. Reports on earnings payments must be submitted to the Incomes Register in 5 days after each payday. 'Turnover' also includes your company's foreign selling.

- Sales for calendar year is €30,000 max.
- Sales for calendar year is higher than €100,000
- Sales for calendar year is from €30,001 to €100,000

Desired length of tax period – VAT

Desired length of tax period – employer contributions

- year
- quarterly
- monthly
- quarterly
- monthly

**I am a primary producer / I am a creator of works of art, and my Tax period is normally one year.**

However, I wish to change it to:  quarterly  monthly

The Tax Administration will decide on the length of the period and inform you in writing.

**Accounting system**  single-entry  double-entry

**Details for income-tax prepayment**

I am applying for prepayment electronically (tax.fi/taxcard)

	€		€
Estimated sales in the first accounting period		Estimated income in the first accounting period	

**Additional information**

Empty box for additional information.

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