



Company

Company name		Confirm your language selection - English	
		<input type="checkbox"/> Yes	
Foreign registration number or company ID	Foreign VAT number	Foreign Tax Identification Number (TIN)	

Postal address to be given to the Tax Administration use only (not publicly displayed at www.ytj.fi)

Postal address (street or road)			Building no	Entrance no	Apartment no
PO Box no	Postal code	Town or City	Country		

Bank account number

IBAN	BIC

Registration for VAT (value added tax)

Company is required to register for VAT (Read the instructions for filling in the form: ytj.fi/6204e)	as of (dd.mm.yyyy)
<input type="checkbox"/> For a business operation (e.g. fixed establishment for VAT purposes) <input type="checkbox"/> Only to submit information regarding intra-Community supplies and acquisitions (See instructions, ytj.fi/6204e) <input type="checkbox"/> For distance sales of goods to consumers in Finland, threshold exceeded on the start date (§ 63 a and § 69 m, VAT Act)	

Applying for a VAT liability

Company applies for VAT liability on a voluntary basis (Read the instructions for filling in the form: ytj.fi/6204e)	as of (dd.mm.yyyy)
<input type="checkbox"/> Apply voluntarily for VAT liability for sales to VAT registered buyers in Finland (under § 12.2, VAT Act) <input type="checkbox"/> Letting of immovable property (under § 12 and § 30, VAT Act. Rental contract must be enclosed). <input type="checkbox"/> For distance sales of goods to consumers in Finland, staying below the threshold (§ 63 a and § 69 m, VAT Act)	

Prepayment registration

Requesting entry in the Prepayment Register (§ 25, Prepayment Act) (Earliest possible date of registration is the date of arrival of the completed form.)	as of (dd.mm.yyyy)

Payroll

Registrering as an employer paying wages on a regular basis	as of (dd.mm.yyyy)

Insurance premiums

Registrering as liable to pay tax on insurance premiums	as of (dd.mm.yyyy)

Tax period of self assessed taxes

If turnover (=net sales) does not exceed €100,000 per year, you have the option to report and pay VAT, payroll withholding, employer's social security and source tax in quarter-year periods. If it does not exceed €30,000, VAT can be filed and paid by calendar year, and other self-assessed taxes quarterly. Please note that 'turnover' also includes the company's foreign selling.

<input type="checkbox"/> Sales for calendar year is €30,000 max.	<input type="checkbox"/> Sales for calendar year is from €30,001 to €100,000
<input type="checkbox"/> Sales for calendar year is higher than €100,000	
Desired length of tax period – VAT	Desired length of tax period – employer contributions
<input type="checkbox"/> year	<input type="checkbox"/> quarterly
<input type="checkbox"/> quarterly	<input type="checkbox"/> monthly
<input type="checkbox"/> monthly	

The Tax Administration will decide on the length of the period and inform you in writing.

62041



Description of business conducted in Finland

What kind of operations does the company have in Finland?

Fill in this section if the company has building or installation operations in Finland

Name of customer	Business ID	Object	Duration (dd.mm.yyyy–dd.mm.yyyy)

If the company performs building, installation or assembly work, is the duration of a project, or several consecutive projects, longer than 9 months Yes No

Does your company have

An office or workshop <input type="checkbox"/> Yes <input type="checkbox"/> No	Sales office in Finland <input type="checkbox"/> Yes <input type="checkbox"/> No	A warehouse <input type="checkbox"/> Yes <input type="checkbox"/> No	Other outfit <input type="checkbox"/> Yes, what <input type="checkbox"/> No
Number of employees in Finland <input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2–5 <input type="checkbox"/> over 5		Do your employees stay longer than 6 months in Finland? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please describe the duties (such as sales or marketing management) of the company employees in Finland

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Does your company have a physical person/legal person in Finland with authority to process commercial orders or to sign contracts
 Yes No

Do any company directors live in Finland permanently <input type="checkbox"/> Yes <input type="checkbox"/> No	Where are significant decisions concerning the company made? <input type="checkbox"/> Country of domicile <input type="checkbox"/> In Finland <input type="checkbox"/> Elsewhere
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To whom does your company sell goods in Finland?

<input type="checkbox"/> Consumers	<input type="checkbox"/> Companies registered for VAT in Finland	<input type="checkbox"/> Others
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To whom does your company sell services in Finland?

<input type="checkbox"/> Consumers	<input type="checkbox"/> Companies registered for VAT in Finland	<input type="checkbox"/> Others
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What activities does your company have? (For more information, please see instructions.)

Intra-Community sales from Finland <input type="checkbox"/> Yes <input type="checkbox"/> No	Intra-Community purchases to Finland <input type="checkbox"/> Yes <input type="checkbox"/> No	Export transactions from Finland <input type="checkbox"/> Yes <input type="checkbox"/> No
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Estimated investment volume during the first accounting period in Finland €

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Additional information

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Mandatory enclosures

<input type="checkbox"/> Trade Register extract from country of domicile	<input type="checkbox"/> Translation of the trade register extract (into English, Finnish or Swedish)
<input type="checkbox"/> Photocopy of construction contract	<input type="checkbox"/> Photocopy of employee leasing contract

Other enclosures added as necessary

<input type="checkbox"/> Power of attorney	<input type="checkbox"/> Photocopy of rental contract (§ 12 and §30, VAT Act)
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Date and signature

Date	Signature and printed name (enclose a Power of Attorney as necessary)