



THE BUSINESS
INFORMATION SYSTEM



For official use									
						/			

START-UP NOTIFICATION
Private trader / Self-employed,
Agricultural or forestry operator

Y3 This form is for having your enterprise entered in the Trade Register, VAT Register, Prepayment Register and Employer Register.
Please, send the completed form to: PRH - Verohallinto, Yritystietojärjestelmä, PL 2000, 00231 HELSINKI

Name of business (registration priority of the names will follow the same order as you use below)	
Company Name (treated as a suggested name until the Trade Register has approved it)	
Alternative Company Name 2	Alternative Company Name 3
Requesting registration in (complete pp. 3–4 to give details to the Tax Administration)	
<input type="checkbox"/> The Trade Register (enclose receipt proving you paid the fee)	

Trade register: Accelerated processing request (does not apply to changes of addresses and contact details). We normally process the completed application forms on a first come, first served basis. Exceptions can only be made for a valid reason. Requests for accelerated processing cannot always be granted.
<input type="checkbox"/> Tick this box if you are asking for registration by a desired date. Note: enclose a separate letter to give your reasons for this.

Domicile	
Municipality (in Finland)	Country of residence (if not Finland)

Other company names (fill in if needed)	
Parallel names (translations of the company name into foreign languages)	
Auxiliary Name	Description of activities under this Auxiliary Name
Auxiliary Name	Description of activities under this Auxiliary Name

Personal details (Complete the Personal Data Form.)			
Name (last name, first names)	Date of birth (dd.mm.yyyy)	Language	Citizenship (if not Finnish)
		<input type="checkbox"/> Finnish <input type="checkbox"/> Swedish	

Address information for public use at PRH and the Finnish Tax Administration (postal or street address is mandatory)						
Postal address (street or road)	Building no	Entrance no	Apartment no	PO Box no	Postal code	Town or City
Street address (street or road)	Building no	Entrance no	Apartment no	Postal code	Town or City	
e-mail	Telephone			Website		

Accounting period			
Start date of business	dd.mm.yyyy	End date of the first accounting period (max. 18 months)	dd.mm.yyyy

The next accounting period (length = one year) starts automatically after the first.

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**Y3**

<input type="checkbox"/> The company is to continue the trade or business of the previous company (e.g. a private trader becomes a limited partnership), see instructions. Complete the Personal Data Form.	
Name of the previous company	Business ID

Sector of business to be declared to the Trade Register (Give a written description)

Main sector (line of business) to be declared to Tax Administration (five-digit TOL 2008 code. For more information, visit website of Statistics Finland.)

Enclosure for the Tax Administration
<input type="checkbox"/> 6206e Registration of a foreign enterprise

Who can provide further information about this notification; an individual, an accounting firm etc.?		
Name		
Postal address	Postal code	Town or City
Telephone	e-mail	

Additional information

Date and signature		
Date	Signature and printed name	Telephone

Privacy statement: For the information referred to by Art. 13 and 14 of the EU General Data Protection Regulation on the registrations made on the basis of this form, visit ytj.fi or contact the Finnish Patent and Registration Office or the Tax Administration.

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**Y3****INFORMATION FOR THE TAX ADMINISTRATION**

Postal address to be given to the Tax Administration use only (unless it is the same as on Page 1)						
Postal address (street or road)	Building no	Entrance no	Apartment no	PO Box no	Postal code	Town or City

Registration for VAT	as of (dd.mm.yyyy)	Exclusion from VAT (please attach a statement of the grounds)	as of (dd.mm.yyyy)
<input type="checkbox"/> Trade or business <input type="checkbox"/> Purchases; withdrawal of goods for own use <input type="checkbox"/> Notification obligation for sales of services in the EU <input type="checkbox"/> Primary producer <input type="checkbox"/> The sale of art object (§79 c, VAT Act)		Justification that the company does not consider itself liable for VAT <input type="checkbox"/> Small-scale business (§3, VAT Act, €10,000) <input type="checkbox"/> Healthcare services (§34, VAT Act) <input type="checkbox"/> Social services (§37, VAT Act) <input type="checkbox"/> Instructor services (§39, VAT Act) <input type="checkbox"/> Financial and insurance services (§41, §44, VAT Act) <input type="checkbox"/> Fees to performing artist or royalties (§45, VAT Act) <input type="checkbox"/> Real property right (§27, VAT Act) <input type="checkbox"/> Other non-VAT operations, please specify: _____	
VAT taxpayer status is requested <input type="checkbox"/> For the transfer of rights to use immovable property (under §12 and §30, VAT Act. Rental contract - or other account of the rental property and tenant - must be enclosed.) <input type="checkbox"/> Small-scale business operator (§3, VAT Act, €10,000) <input type="checkbox"/> For intra-Community acquisitions (§26 f, VAT Act) <input type="checkbox"/> Primary producer <input type="checkbox"/> Art object producer (§79 c, VAT Act)	as of (dd.mm.yyyy) 		

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<input type="checkbox"/> Tick this box if spouses engage in business together	Signature and printed name of spouse

Agricultural or forestry operator If you bought a farm or forest this year, enter the date of purchase. Enclose copy of transfer of title, deed of purchase, deed of gift.	dd.mm.yyyy

Requesting entry in the Prepayment Register (§25, Prepayment Act) (Earliest possible date of registration is the date of arrival of the completed form.)	as of (dd.mm.yyyy)
Registering as an employer paying wages on a regular basis	as of (dd.mm.yyyy)

**PERSONAL DATA FORM
(FOR AUTHORITY USE)**

Yrityksen toiminimi: / Company name:	
Y-tunnus: / Business ID:	Ilmoituksen diaarinumero: / Record number of notification:

Merkitse tälle lomakkeelle viranomaiskäyttöön tarkoitetut henkilötiedot*: / Fill in the following personal details*:

- suomalainen henkilötunnus / Finnish personal identity code

- postiosoite, jos henkilö asuu muualla kuin Suomessa / postal address if the person lives outside Finland

Jos henkilöllä on suomalainen henkilötunnus ja jos hän asuu Suomessa, älä täytä postiosoitetta. Jos henkilöllä ei ole suomalaista henkilötunnusta, ilmoita henkilötunnuksen sijaan syntymäaika. Jos ilmoitettavia henkilöitä on enemmän kuin lomakkeelle mahtuu, tulosta jatkolomakkeeksi PRH:n kotisivulta henkilötietolomake. / If the person has a Finnish personal identity code and lives in Finland, do not enter their postal address. If the person does not have a Finnish personal identity code, enter their date of birth instead. If you wish to enter more than nine persons, please print out an additional personal data form at the PRH website.

Nimi / Name	Etunimet / First and middle names	Henkilötunnus / Finnish personal identity code
Postiosoite (ei Suomessa oleva) / Postal address (if not in Finland)	Maa / Country	Kansalaisuus / Nationality
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*Henkilötunnuksen tunnusosa ja ulkomailla asuvan kotiosoite luovutetaan kaupparekisteristä vain, jos luovuttaminen täyttää viranomaisten toiminnan julkisuudesta annetun lain 16 §:n 3 momentissa säädetyt edellytykset (kaupparekisterilaki 1a §). / *The last four digits of the Finnish personal identity code, or the home address of persons living outside Finland, are disclosed from the Trade Register only if the requirements in section 16(3) of the Finnish Act on the Openness of Government Activities are fulfilled (section 1a of the Finnish Trade Register Act).